



## ROAD SAFETY POLICY 2017

### Vision / Mission Statement

Our Catholic School is founded on the person of Jesus Christ and is committed to educate in Gospel values - especially in hope, love, justice and care for others in the community.

### Rationale

**At St Mary's Catholic Primary School we believe that a road safety policy provides a framework of common understanding for students, staff, parents/carers and the community who interact with the school to provide a safe environment.**

- Road crashes are the major cause of accidental death of young children and adolescents in New South Wales
- Schools have the major responsibility for the education of students. Education can be an effective means of influencing the development of positive attitudes and safe behaviours in children and adolescents.

### Definition

- The Road Safety Education Program is a program designed to develop knowledge, skills, attitudes and values of safe road use.

### Aims

- To provide a Road Safety Education Program that will address the development of knowledge, skills, attitudes and values relating to road use.
- For the school community to work to reduce road trauma through a quality education program.

### Implementation

#### *Planning and Procedures*

- St Mary's Primary School will provide a comprehensive and integrated road safety program that will meet the needs of our students. The program will focus on the Key Learning Area (KLA) of Personal Development, Health and Physical Education. We will also identify other appropriate KLA's where road safety education can be included.
- St Mary's Primary School will take into consideration the education needs and developmental stage of the students.
- When designing our Road Safety Education Program we will take into consideration the local environment and actively seek to involve the community in improving road safety in the local area.
- In developing the St Mary's Primary School Road Safety Education Program we will actively seek parental and community participation and support.

## **Discretionary basis**

The Principal has the right of discretion to make provision for departure from the policy or the application of the policy in the event of unforeseen and exceptional circumstances.

## **Evaluation**

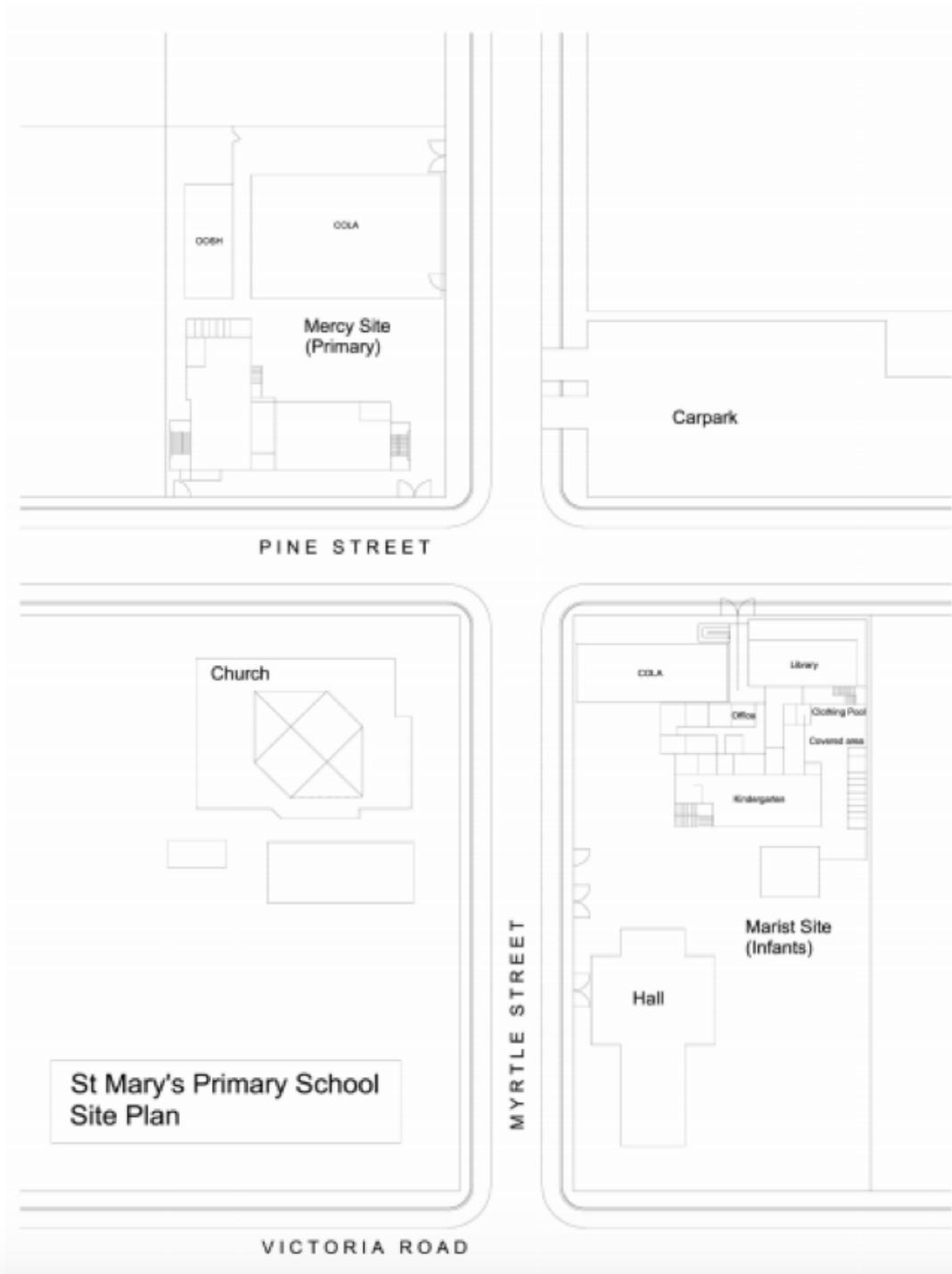
In accordance with the St Mary's Primary School Review and Development Cycle this policy will be reviewed in 2020.

### **St Mary's Primary School – Road Safety Management Issues**

<b>Management Issues</b>	<b>Operational Procedures in Place</b>
<b>Outside the School Boundary</b>	
1. Pedestrian Movement	<p>The school is on two sites (Marist and Mercy sites) which necessitates multiple crossing of roads by students throughout the day. Four grades (3 to 6) cross in the morning, before and after recess, and at home time. All grades cross at the beginning and end of lunch. Students are not allowed to cross the road without a teacher. Teachers stand on the crossing until all children have crossed. At the beginning of the year and at various times throughout the year, teachers review crossing procedures with students.</p> <p>All students are dismissed at the end of the day from the Marist playground. There are two exits at this time. The Pine Street exit is for parents collecting students from the playground. The Myrtle Street exit is for students using, 'Pick up and Kiss', OOSH, bus, or the two walking lines.</p> <p>OOSH students are supervised by OOSH employees. The OOSH employees supervise the students crossing to the Mercy playground. Bus students are supervised by one teacher who crosses them to the Mercy playground to wait for the bus. There are two walking lines:</p> <ol style="list-style-type: none"><li>1. Park Road walking exit through the Myrtle Street exit with a teacher and then walk to the crossing in Pine Street. Students are supervised by a teacher as they cross the road and also as they cross the carpark entrance until they reach the corner of Park Road.</li><li>2. The Victoria Road walking line exits via the Myrtle Street gate, walks down to Victoria Road, then up to the crossing at the corner of Park Road and Victoria Road; students are supervised by a teacher until they cross Victoria Road.</li></ol> <p>Any student who brings a bike or scooter to school must walk it with the appropriate walking line until they reach either Park Road or cross Victoria Road.</p>
2. Bus Zone	<p>There is one designated bus zone in the afternoon. Students catching the bus cross from the Marist playground to the Mercy playground with the teacher on bus duty. Students wait with this teacher until the bus arrives and the teacher supervises their boarding of the bus.</p> <p>In the mornings on arrival at school, students disembark at the bus stop and proceed from there directly to the playground where a teacher is on duty.</p>
3. Bus travel and Safety	<p>Students who travel on the bus are supervised by a teacher and line up before boarding the bus.</p> <p>Students are instructed on bus safety.</p> <p>Parents are encouraged not to pick students up from the bus zone.</p>
4. Parent delivery and collection of students	<p>In the morning all students proceed directly to the Marist playground where a teacher is on duty from 8:20 am each morning. There are two gate entries: Pine Street, for students arriving with parents or OOSH; and Myrtle Street used by students arriving by car. Students who walk to school on their own are encouraged to follow safe walking procedures and cross roads at the designated crossings</p> <p>There are two areas for students who are to be collected by parents/carers at the end of each day:</p> <ol style="list-style-type: none"><li>1. The COLA on the Marist playground is for parents who are coming into the school to</li></ol>

	<p>collect their children and has a teacher on duty. Parents must park, come into the school and personally collect their child. They are then encouraged to cross back into the carpark using the crossing provided.</p> <p>2. 'Pick up and Kiss' operates on Myrtle Street each afternoon. Students being picked up using this service must wait in the designated area in the Marist playground under the direct supervision of a teacher. A second teacher calls student names and the students then walk to parent volunteers who open car doors and place students in cars.</p> <p>Parents are encouraged to comply with legal requirements at all times.</p> <p>No vehicles are permitted on school ground during school hours unless prior arrangements and proper supervision is provided for the vehicle entering / exiting school grounds.</p>
5. School deliveries	<p>Delivery vehicles are encouraged to drive and park in legal areas. Where possible requests are made not to deliver during drop off and pick up times.</p> <p>No vehicles are permitted on school grounds during school hours unless prior arrangement and proper supervision is provided for vehicle entering / exiting school ground.</p>
6. Kiss and drop	<p>Pick up and Kiss' operates in Myrtle Street in the afternoon. Students being picked up using this service must wait in the designated area in the Marist playground under the direct supervision of a teacher. A second teacher calls student names and the students then walk to parent volunteers who open car doors and place them in cars.</p>
<b>Excursions, Carnivals and Gala Days</b>	
1. Travel to and from venues	<p>Students travel to and from venues by bus or car.</p> <p>Safe bus travel procedures as above apply.</p> <ul style="list-style-type: none"> <li>● A Registered bus company is used.</li> <li>● Students are lined up in a traffic free area and escorted by an adult to the vehicle.</li> <li>● A designated assembly area at the destination is pre-organised.</li> </ul> <p>When using cars the following safeguards are put into place;</p> <ul style="list-style-type: none"> <li>● License, registration, insurance details of volunteer drivers are requested.</li> <li>● The number of students is restricted to the number of passengers allowed in the vehicle.</li> <li>● Students are reminded to correctly use seat belts and to act safely while in the car.</li> <li>● Written parent permission is given for students to travel in volunteer car</li> </ul>
2. Travel during excursion time	<p>See relevant 'Risk Assessment'</p>

# ST MARY'S PRIMARY SCHOOL SITE PLAN



## Curriculum Integration

Stage	<i>Key Learning Area</i>	Strand	Road Safety Focus
Early Stage 1	P.D. / H. / P.E.	Safe Living  Module: Play it Safe	Pedestrian Safety <ul style="list-style-type: none"> <li>● hold an adult's hand</li> </ul> Passenger Safety <ul style="list-style-type: none"> <li>● use of seat belts and restraints</li> <li>● safe entry and exit from vehicles</li> </ul> Safety on wheels <ul style="list-style-type: none"> <li>● safe places to play on wheels</li> </ul>
Stage 1	P.D. / H. / P.E.	Safe Living  Module: Watch Your Step	Pedestrian Safety <ul style="list-style-type: none"> <li>● places to cross safely</li> <li>● safe crossing procedures</li> </ul> Passenger Safety <ul style="list-style-type: none"> <li>● use of a seat belt</li> <li>● safe entry and exit from a vehicle</li> </ul> Safety on Wheels <ul style="list-style-type: none"> <li>● wear of a helmet</li> </ul>
Stage 2	P.D. / H. / P.E.	Safe Living  Module: Safety First	Pedestrian Safety <ul style="list-style-type: none"> <li>● safe crossing procedure</li> <li>● using traffic facilities</li> </ul> Passenger Safety <ul style="list-style-type: none"> <li>● safe passenger behaviour</li> </ul> Safety on Wheels <ul style="list-style-type: none"> <li>● safe places to ride</li> <li>● safety equipment</li> </ul>
Stage 3	P.D. / H. / P.E.	Safe Living  Module: Safety First	Pedestrian Safety <ul style="list-style-type: none"> <li>● rights and responsibilities of a pedestrian</li> <li>● safe practices near buses</li> </ul> Passenger Safety <ul style="list-style-type: none"> <li>● responsibility as a passenger</li> </ul> Safety on Wheels <ul style="list-style-type: none"> <li>● using bicycles, skate boards, scooters and rollerblades safely</li> <li>● safety equipment</li> </ul>